

Regular Meeting of the
BOARD of EDUCATION of the SCHOOL DISTRICT of REEDSBURG
Official Minutes

December 20, 2010

Central Office Building

7:30 p.m.

Agenda Item 1 — Call to Order: Mr. Balda, board president, called the meeting to order at 7:30 p.m. and announced that the meeting was being recorded for clarity.

Agenda Item 2 — Roll Call: The following Board members were present: Steve Balda, Heather Scully, John Pearson, Gary Woolever, LuAnn Brey, Mike Hartje, and Jim Wiczorek Absent: None. Also present: Tom Benson, District Administrator; Patrick Ruddy, Assistant District Administrator; Jeff Bindl, Director of Pupil Services; Linda Bruun, Director of Instruction; Rob Taylor, High School Principal; Matt Terry, High School Associate Principal; Bryan Yager, High School Activities Director; Casey Campbell, Middle School Principal; Clint Beyer, Middle School Associate Principal; Paul Bierman, Elementary Principal; Tammy Hayes, Elementary Principal; Jenny Gehri, Elementary Teaching Principal; Randy Johnson, Buildings & Grounds Director; Sam Schmitt, Student Council Representative; Meagan Porter, Reedsburg Independent; Ken Leiviska, Reedsburg Times Press; Tommy Lee Bychinski, Reedsburg Utility; Tom Demmin, WRDB and Barbara Sand, secretary (see sign in sheet for other attendees)

Agenda Item 3 — Report on Public Notice: Notice of the meeting was given to the Reedsburg Independent, the Reedsburg Times Press, WRDB radio and was posted at the Central Office Building, Reedsburg City Hall and the Reedsburg Public Library.

Agenda Item 4 — Pledge of Allegiance:

Agenda Item 5 — Public Comment: The following individuals addressed the Board regarding some of the proposed budget cuts for 2011-2012: Joanna Laukant, Andrea Frank, Shaun Luther, Mikaela Zenz, Bridget Fish, Tanna Bell, Sandy Gorsuch, Les Sandberg, Georgette Schmidt, Locksley Draves, Brenda Erdman, Jennifer Evans, Kyle Martin, Curt Larson,

Agenda Item 6 — Correspondence:

Miscellaneous:

- Numerous letters and e-mails were received regarding the proposed budget cuts for 2011-2012.

Upcoming conferences/ conventions include:

- WASB/WASDA/WASBO State Education Convention – January 19 – 21 - Milwaukee

Agenda Item 7 — Committee Reports:

- Gary Woolever, Buildings & Grounds chair reported a meeting earlier tonight. The committee reviewed the mowing bids that were received and the committee will be making a recommendation to accept the low bid from Horkan's Lawn Care under Agenda Item 9d.
- LuAnn Brey, Policy chair reported a meeting December 2. The committee discussed/reviewed a number of policies with several of those policies being presented tonight for first reading.
- Sam Schmitt, RAHS student council representative, reported on the following:
 - The winter sports season is in full swing.
 - The high school holiday concert was held last night in the CAL Center.
 - The National Honor Society held their toy drive last month.
 - The Student Council Food Drive collected over 1,000 items this year.

Agenda Item 8 — Administrative Report(s):

- **Mr. Yager**
 - Presented the beginning numbers for the winter activities.
- **Mr. Bindl**
 - Plans for the medication administration training continue to move forward.
 - CESA5 presented three "Kids on the Block" performances on December 9 for our entire 4th grade population. Each 50-minute performance, featuring puppets with various disabilities, helps students learn about tolerance and diversity. We plan to offer this as an annual event for our 4th grade students.
 - Provided a breakdown of our special education enrollment numbers by grade level. Our district percentage of students with disabilities (18.12%) continues to exceed the state average of approximately 13%. We are hopeful that the addition of 4K and Response to Intervention (RTI) will help lower the number of students identified with disabilities in our district.
 - We recently had an intern from UW Madison work with Sarah Lampman our physical therapist. He was very complimentary of our district.

- **Ms. Bruun**
 - Provided an update on the status of the WKCE/WAA tests. We should have Phase I results by mid-February with Phase II and III results by mid-March. Ms. Bruun also reported that our district met our Annual Measurable Achievement Objectives (AMAO's) for our English Language Learner (ELL) students using the state's new formula.
 - We are continuing to offer our staff after hours professional development opportunities.
 - The DPI Coursework Completion System (CWCS) report will replace the Course Offerings Report. This new data collection system will capture details about a child's education K-12. This new system will also allow the state to track a student's education across districts for those students who transfer from one district to another.
- **Mr. Ruddy**
 - Provided the November/December food service report.
 - Provided copies of our 2009-2010 audit from Vig & Associates.
- **Mr. Benson**
 - Has received solid support and feedback on a number of district issues including the implementation of both 4-year-old kindergarten and summer school plus the elementary reconfiguration proposal that will be acted on later in the agenda.
 - Just a reminder that we will hold a Listening Session on Thursday, January 13 at 7:00 p.m. (location yet to be determined).
 - The new course proposal for the high school will be forwarded to the Curriculum Committee soon.
 - Our Kindergarten parent meeting will be held on March 14 with screening to follow on April 1. If you have a child that will be 5 on or before September 1 please call South School (524-4306) to be sure they are on our list.

Agenda Item 9 — Action Items:

a. Consent Agenda

- Minutes of Previous Meeting(s)
 - Regular Board of Education meeting November 15, 2010
 - Special Board of Education meeting December 9, 2010
- Presentation of Vouchers
 - 10 Fund vouchers 123043 through 123241 in the amount of \$3,750,612.85.

Motion by Mr. Hartje, second by Ms. Brey to approve the consent agenda as presented. Motion carried 7-0.

b. Treasurer's Report

Motion by Mr. Wieczorek, second by Ms. Scully to approve the Treasurer's report as presented. Motion carried 7-0.

c. Consideration, Middle & High School Mannigal Fund Proposals

The district has opted to close out the Mannigal Fund and distribute the remaining funds among the elementary, middle and high school music departments as stipulated in the will of Emma Mannigal. Tonight the middle and high school music departments are submitting their requests for use of their portion of the money (each level will receive \$4,666).

Following discussion, motion by Ms. Brey, second by Mr. Hartje to approve the proposals submitted by both the middle school and the high school. Motion carried 7-0.

d. Consideration, Acceptance of District Mowing Contract

The district's mowing contract was recently put out to bid. The Buildings & Grounds Committee met earlier tonight to discuss the bids that were received and to formulate a recommendation to the full board. Four bids were received by the deadline of 9:00 a.m. on Thursday, December 16 and they can be summarized as follows: Horkan's Lawn Care (\$137,358); Roger Reimer (\$179,700); A-1 Mowing Service (\$216,363) and Rod's Landscape & Maintenance LLC (\$339,369). The bids received were for a three-year period.

The Buildings & Grounds Committee recommendation is to accept the low bid of \$137,358 from Horkan's Lawn Care.

Following discussion, motion by Mr. Woolever, second by Mr. Wieczorek to approve the low bid from Horkan's Lawn Care, at a cost of \$137,358 (for three years) as presented. Motion carried 7-0.

e. Consideration, Summer School Proposal

As we have previously discussed, Administration would like to implement a summer school program beginning with the summer of 2011. The proposal currently on the table consists of the following structure:

- Elementary Level @ Westside Elementary July 18 – August 4 (Monday thru Thursday) 9-Noon.
- Middle School @ RAHS June 13- June 30 (Monday thru Thursday) 9-Noon.
- High School @ RAHS June 13 – June 30 (Monday thru Thursday) 9-Noon.

Our current projection indicates that the additional revenue generated from summer school will offset all operating costs for the program (it will be a break-even program). Other details have not yet been finalized. If/when approval is given to move forward with summer school administration will begin working out the remaining details.

Following discussion, motion by Mr. Woolever, second by Mr. Pearson to approve the implementation of summer school, beginning in June, as presented. Motion carried 7-0.

f. Consideration, 4-Year-Old Kindergarten Proposal

Again, as we have been discussing for years, Administration would like to implement a 4-Year-Old Kindergarten program beginning with the 2011-2012 school year. We are currently looking at a Community Based Model, which would utilize local early childhood programs to house our program. If space is available a few sections of 4K could be housed in one (or more) of our school buildings.

The implementation of this program is possible due to the one-time money currently available from the Federal Jobs Fund, which will cover staff compensation costs for the first year. By the third year (2013-2014) the program will generate additional revenue for the district, which will be above and beyond the cost of the program. This additional revenue is possible due to the fact that 4K students count as 0.60 FTE.

Following additional discussion, motion by Mr. Wiczorek, second by Ms. Scully to approve the implementation of a 4-Year-Old Kindergarten program, beginning with the 2011-2012 school year, as presented. Motion carried 7-0.

g. Consideration, Elementary School Reconfiguration Proposal

The administrative team has been working on an elementary reconfiguration proposal for several months. The current proposal includes keeping all five (5) elementary school buildings open (both Loganville and Ironton/LaValle were scheduled to be closed at the end of the current school year) and designating all elementary schools, with the exception of Pineview, as K-3 buildings. Pineview would house 2 sections each of grades K – 3 plus ALL district 4th & 5th graders. This configuration will allow more consistent class sizes at the 4th and 5th grade level, along with a better opportunity for those teachers to collaborate on a more frequent basis.

Following further discussion, motion by Mr. Hartje, second by Ms. Brey to approve the elementary reconfiguration proposal, as presented. Motion carried 7-0.

Agenda Item 10 — Discussion Items:

a. First Reading of Reviewed & Revised Policies:

The following policies were presented for a first reading and will be presented in January for approval.

453-2	Student Immunizations
453-4	Administering Medication to Students
751-2 Rule	Student Transportation in Alternative Vehicles Guidelines
760 Rule	Food Service Guidelines
820	Public Information Program
822	News Media Relations
823	Access to Public Records
830	Use of School Facilities
830 Rule (1)	Organization & Group Classification for Priority & Fee Determination
830 Rule (2)	Guidelines for Use of School Kitchens
830 Rule (3)	Guidelines for Use of the CAL Center
830 Exhibit (1)	Facilities Rental Fee Schedule
830 Exhibit (2)	Violation Form (Kitchen Use)
831	Tobacco Use on School Premises
832	Possession or Use of Weapons
833	Public Conduct While on School Premises

840	Gifts from Private Sources
840 Exhibit	Donations & Bequests Form
850	Public Advertising/Promotions/Solicitations
860	Visitors on Campus
860 Rule	Guidelines Concerning Visitors on Campus
861	School Volunteers
871	Handling Public Complaints about Educational Materials
871 Rule	Procedures for Handling Public Complaints about Educational Materials
871 Exhibit	Request for Re-Evaluation of Educational Materials
872	Complaints about the School and its Operation
873	Public Complaints about School Personnel
873 Rule	Procedures for Handling Complaints about School Personnel
891-1	Relations with Cooperative Educational Service Agencies
892	Relations with Technical Schools
	Rules of Facilities Use
	CAL Center Facilities Use Charge Estimate Form

b. Common Start Time for all Board/Committee Meetings

Ms. Brey suggested that the Board select a time that all Board and Committee meetings would start (7:00 p.m. was suggested). Having a common start time for everything would eliminate any questions by the public or members of the Board about the start time of any meeting. Currently regular Board meetings start at 7:30, most committee meetings start at 7:00 p.m., while other committee meetings start at 6:30 p.m. Some exceptions would obviously need to be made on a limited basis (building tours that take all day for example) but those could be handled as they arise.

Following discussion it was decided to try a 7:00 p.m. start time for all meetings. We will revise our current policy and implement the change in March.

c. 2010-2011 Budget Adjustments

Administration is asking the Board to consider making some changes to the current year's budget (2010-2011). Those changes include:

- Buy 2 buses (\$160,000)
- Add a math resource teacher (\$50,000)
- Add a Distance Learning Lab at RAHS (\$50,000)

If these changes were implemented the projected surplus for 2010-2011 would be \$3,518.

Agenda Item 11 — Executive Session: Motion by Mr. Pearson, second by Mr. Hartje to adjourn the open session at 9:55 p.m. and move into executive session under sections 19.85(1)(c) of Wisconsin Statutes,

- (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion carried by a roll call vote 7-0.

Agenda Item 12 — Reconvene in Open Session: Motion by Mr. Hartje, second by Mr. Pearson to adjourn the executive session at 11:15 p.m. Motion carried 7-0.

Agenda Item 13 — Adjourn: There being no further business, motion by Mr. Wiczorek, second by Mr. Hartje to adjourn the meeting. Motion carried. Mr. Balda declared the meeting adjourned at 11:37 p.m.