

SCHOOL DISTRICT OF REEDSBURG

Procedure Regarding Students of Divorced / Separated Parents

The district maintains strict neutrality between parents who are involved in a legal action affecting the family, unless otherwise directed by court order. It is the responsibility of the parent(s) to notify the district of any such court order.

The parent/guardian who enrolls a student shall be considered to be the custodial parent and that parent's residence shall be considered the student's residence for school purposes, unless a court order or other satisfactory documentation is presented which specifies otherwise. The parents of the child are responsible for informing the school of names and mailing addresses of the custodial and non-custodial parents.

The non-custodial parent of any student enrolled in that school may be provided all report cards, notices of school activities, disciplinary reports, conference appointment or summaries, or other student records which are provided to the custodial parent, unless otherwise expressly curtailed or restricted by a provision of a court order which had been provided to the principal. The non-custodial parents may also participate in all activities, including conferences. The school generally will conduct only one meeting for parents at appropriate times in which both parents will be permitted to participate.

The principal shall inform classroom teachers of those students for whom a non-custodial parent's access to information has been restricted by court order.

A student enrolled in the district may be released from school to either the custodial or non-custodial parent, unless the custodial parent has presented a court order or other legally binding document, which prohibits such a release.

The district shall publicize this procedure to the residents of the district each year.

A. Definitions

For the purposes of this procedure, the following terms have the meanings indicated:

1. **Action affecting the family** means an action for divorce, legal separation, annulment, custody, or child support, whether pending or completed.
2. **Court order** means, any order or applicable portion of any order, adjudication, or decree, temporary, interlocutory, or permanent, entered by a judge or court commissioner of competent jurisdiction within Wisconsin or any other state as a result of an action affecting the family. Any court order or applicable portion of any court order which appears to be certified as a true and accurate copy of the original shall be presumed to have been signed by a judge or court commissioner of competent jurisdiction.
3. **Custodial parent** means the natural or adoptive parent having physical custody of a student by virtue of a court order.
4. **Visitational parent** means a non-custodial parent or joint custodial but non-residential parent who has visitation rights and privileges by virtue of a court order.

B. Enrolling Parent to Provide Certified Copy of Court Order

In the event any enrolling parent advises the building principal that the most recent court order in effect curtails or restricts the rights and privileges of the visitational parent with respect to such parent's right to be kept informed of the student's school progress and activities, or participate therein, the enrolling parent shall be requested to provide the building principal with a certified copy of that portion of the most recent court order reciting such curtailment or restriction.

C. Visitational Parent May File Certified Copy of Court Order

In the event a custodial parent of any student enrolled in a school, subject to district control, fails to provide the building principal with a certified copy of the portion of the most recent court order dealing with custody or visitation of the child of such parent, or fails to provide the address of the visitational parent, the visitational parent may file a certified copy of such court order or the address of the parent, or both, as the case may be. The building principal shall notify the custodial parent of such filing, and shall thereafter provide to such visitational parent all grade reports, notices of school activities, disciplinary action or teacher or principal conference appointments or summaries which are provided to the custodial parent, and allow the visitational parent to participate in all school activities, including conferences, in which the custodial parent is permitted to participate, unless such action is expressly prohibited by the provisions of the most recent court order on file with the building principal.

D. Procedure for Students of Divorced / Separated Parents

At the beginning of each school year, or upon enrollment of a student in the Reedsburg School District, custodial parents shall be asked to provide "Emergency Record Card" information regarding the status of the non-custodial parent. Where a court order is in effect, which restricts a parent's access to the child or information about the child, the parent is responsible to provide the building principal with a copy of such court order. Where no such order exists, a non-custodial parent may make a specific request for and receive school mailings by completing the non-custodial request form.