

WEBB MIDDLE SCHOOL 2023-2024 STUDENT HANDBOOK



MISSION STATEMENT

**EMPOWERING ALL STUDENTS TO
MAXIMIZE THEIR POTENTIAL
IN FEARLESS PURSUIT
OF HUMAN EXCELLENCE.**

Webb Middle School
707 N Webb Ave
Reedsburg, WI 53959

WELCOME ...

Welcome to Webb Middle School. It is our mission to make your middle years a productive and enjoyable experience. We offer a wide range of exploratory courses and electives in addition to a rigorous core curriculum of language arts, math, science and social studies to provide a quality education. We provide a variety of programs to help ensure a safe, successful and enjoyable experience. To make this experience even more productive we welcome parent involvement to make a partnership between home and school to benefit you and in your schooling experience.

The middle years are a time of transition between childhood and young adults and should be a time for discovery and exploration. We challenge you to discover your abilities, strengths and interests by trying new or different curricular or co-curricular opportunities.

We are proud of our school, students, teachers and staff and their dedication to excellence. With a viable partnership between home and school and dedication and hard work on your part you will be successful.

We are Webb Middle School. We are Proud, Compassionate, and Responsible.

- We come to school PREPARED to learn and lead.
- We are RESPECTFUL of each other and our school.
- We show our INTEGRITY through honesty and gratitude.
- We are DEDICATED to our individual and community success.
- We are committed to EXCELLENCE.

Matt Delkamp
Middle School Principal

Office Staff

Principal - Matt Delkamp
Associate Principal - Brandon Peyer
Activities Director - Jason Young
School Resource Officer - Summer Karl

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2023-2024 DISTRICT SCHEDULE

School District of Reedsburg 2023-2024 Calendar

Board Approved: 03/21/22

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
19 student days (19)						

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
21 student days (40)						

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
18 student days (58)						

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
16 student days (74)						

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
21 student days (95)						

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
20 student days (115)						

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
15 student days (130)						

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
21 student days (151)						

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
22 student days (173)						

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
5 student days (178)						

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sept 4 Labor Day	Nov 2 P/T Conf 4-8 pm	Dec 25 - Jan 1 Winter Break	Mar 7 P/T Conf 4-8 pm
Sept 5 First School Day	Nov 3 P/T Conf 8-Noon	Jan 22 Student Success Planning	Mar 8 P/T Conf 8-Noon
Oct 9 Student Success Planning	Nov 22-24 Thnksgring Brk	Feb 12 Student Success Planning	Mar 25-Apr 1 Spr Break
			May 24 RAHS Graduation
			May 27 Memorial Day
			June 7 Last Day-Early Release

 NOT A STUDENT DAY
 2024-2025 District-wide Registration

DAILY SCHEDULE

6th Grade		
<i>WEBB PRIDE</i>	8:00 AM	8:25 AM
1st Hour	8:28 AM	9:11 AM
2nd Hour	9:14 AM	9:57 AM
3rd Hour	10:00 AM	10:44 AM
LUNCH	10:44 AM	11:14 AM
4th Hour	11:17 AM	12:01 PM
5th Hour	12:04 PM	12:48 PM
6th Hour	12:51 PM	1:35 PM
7th Hour	1:38 PM	2:22 PM
8th Hour	2:25 PM	3:08 PM
<i>ADVISORY</i>	<i>3:11 PM</i>	<i>3:26 PM</i>

7th Grade		
<i>WEBB PRIDE</i>	8:00 AM	8:25 AM
1st Hour	8:28 AM	9:11 AM
2nd Hour	9:14 AM	9:57 AM
3rd Hour	10:00 AM	10:44 AM
4th Hour	10:47 AM	11:31 AM
LUNCH	11:31 AM	12:01 PM
5th Hour	12:04 PM	12:48 PM
6th Hour	12:51 PM	1:35 PM
7th Hour	1:38 PM	2:22 PM
8th Hour	2:25 PM	3:08 PM
<i>ADVISORY</i>	<i>3:11 PM</i>	<i>3:26 PM</i>

8th Grade		
<i>WEBB PRIDE</i>	8:00 AM	8:25 AM
1st Hour	8:28 AM	9:11 AM
2nd Hour	9:14 AM	9:57 AM
3rd Hour	10:00 AM	10:44 AM
4th Hour	10:47 AM	11:31 AM
5th Hour	11:34 AM	12:18 PM
LUNCH	12:18 PM	12:48 PM
6th Hour	12:51 PM	1:35 PM
7th Hour	1:38 PM	2:22 PM
8th Hour	2:25 PM	3:08 PM
<i>ADVISORY</i>	<i>3:11 PM</i>	<i>3:26 PM</i>

2-HOUR DELAY SCHEDULE

6th Grade		
WEBB PRIDE	10:00 AM	10:30 AM
1st Hour	10:33 AM	11:03 AM
2nd Hour	11:06 AM	11:36 AM
LUNCH	11:39 AM	12:09 PM
3rd Hour	12:12 PM	12:42 PM
4th Hour	12:45 PM	1:15 PM
5th Hour	1:18 PM	1:48 PM
6th Hour	1:51 PM	2:21 PM
7th Hour	2:24 PM	2:54 PM
8th Hour	2:57 PM	3:26 PM

7th Grade		
WEBB PRIDE	10:00 AM	10:30 AM
1st Hour	10:33 AM	11:03 AM
2nd Hour	11:06 AM	11:36 AM
3rd Hour	11:39 AM	12:09 PM
LUNCH	12:12 PM	12:42 PM
4th Hour	12:45 PM	1:15 PM
5th Hour	1:18 PM	1:48 PM
6th Hour	1:51 PM	2:21 PM
7th Hour	2:24 PM	2:54 PM
8th Hour	2:57 PM	3:26 PM

8th Grade		
WEBB PRIDE	10:00 AM	10:30 AM
1st Hour	10:33 AM	11:03 AM
2nd Hour	11:06 AM	11:36 AM
3rd Hour	11:39 AM	12:09 PM
4th Hour	12:12 PM	12:42 PM
LUNCH	12:45 PM	1:15 PM
5th Hour	1:18 PM	1:48 PM
6th Hour	1:51 PM	2:21 PM
7th Hour	2:24 PM	2:54 PM
8th Hour	2:57 PM	3:26 PM

Note: All students, (unless involved in a school activity) are to be out of the building by 3:30 P.M.

Attendance Regulations

State Law under Articles 118.15, sub-sections 1-5 states: "Any person having under control a child who is between the ages of 6 and 18 years shall cause such child to attend school regularly during the full period and hours."

It is important for all middle school students to establish a positive attendance record. Absence from school, whether excused or unexcused, often has an adverse effect upon a student's academic progress.

Excused Absences

Personal illness or family emergency; death in the immediate family; medical, dental or other clinic appointments; school-sponsored trips.

Special circumstances **approved in advance**.

The parent must verify the absence by calling the school on the date of absence or by sending a note stating the reason for the absence when the child returns to school. It is the responsibility of the student to get their own make up work completed.

Unexcused Absences

Late the first 15 minutes of school is a tardy.

Step 3 (refer to Disciplinary policies)

Showing up to school 15 minutes or more late to school is an unexcused absence.

*First offense: Step 4 (refer to disciplinary policies)

*Second offense: Issuing of Truancy ticket

*Truancy referral to Sauk County Social Services

Passports

Passports will be issued if any student needs to leave school during the day. Passports will be issued only for those reasons stated in Excused Absences.

It is important that no student ever leave the building without a passport.

If a student leaves the building for any reason without a passport, it is an automatic disciplinary matter.

Counseling

Middle School has two full-time counselors to assist students with both personal and school problems. The school counselors, principals, and teachers are interested in your success and are willing to try and help you with any problems. Individual and group counseling is available, along with a Student Assistance Program.

Visitors

All visitors to Webb Middle School shall register in the office upon their arrival at school. Students wishing to bring a visitor from another local school must gain prior approval from either of the principals, one day in advance.

The Webb School philosophy is that students will demonstrate the qualities of good citizenship for the benefit of themselves and society.

Good citizenship includes:

1. Respect for self and others
2. Good academic skills
3. Attendance
4. Promptness/being on time
5. Using time wisely
6. Neat work
7. Positive attitude
8. Cooperation with others

Advisory/PRIDE Program

The mission of our advisement program is to provide a staff member to serve as a Mentor-Model-Helping Adult for each student. To help the young adolescent make the transition through middle school, advisors will emphasize the following:

1. Develop personalized academic goals.
2. Promote the development of basic survival skills for school and life.
3. Foster the growth of a positive self-concept.
4. Encourage a healthy lifestyle including physical, social and mental wellness.
5. Improve relations between peers, teachers, family and school.

Encouraging Positive Behavior

PRIDE Cards (Preparation, Respect, Integrity, Dedication, Excellence)

Teachers are encouraged to give students "PRIDE" slips when students are found to contribute a positive ATTITUDE toward school.

Students can put their name on these slips and place them into a drawing box in the office. Most Friday afternoons, names will be drawn from that box and they will be awarded prizes.

Church Night

In cooperation with the churches in the Reedsburg area and in conjunction with the other schools in our conference Wednesday night has been designated as church night.

No meetings or practices involving students are to be scheduled on Wednesday night to start or extend beyond 5:00 P.M.

Lockers

Each student is assigned a locker upon entering school. Students are to use only their assigned locker. No alterations are to be made to these lockers by either pasting decals or by gluing carpeting or wood panels to them. Students are urged to keep their combinations in strict confidence for obvious reasons.

Never leave any money or valuables in a locker. If you have doubts, turn them into the office, or in the case of physical education, turn them over to the teacher. **Keep your locker locked at all times.**

What To Do if You Miss the Bus

If you miss the bus after school, your **ONLY ACTION** should be to re-enter the building and seek the assistance of an adult in the office.

Review the Bus Rider Rules:

Children that reside in the School District of Reedsburg and utilize district transportation are expected to adhere to the following general rules during busing:

1. Cooperate with the driver.
2. No eating or drinking on the bus.
3. Practice safe conduct.
4. Be courteous, do not use profanity and do not yell.
5. Remain in your seat.
6. Keep all belongings on your lap.
7. Do not use tobacco products.
8. No animals may be transported on the bus.
9. Do not possess or use a dangerous weapon or look-alike weapon.
10. Do not throw or place things out the bus window.

11. When crossing highways, pass at least 10 feet in front of the bus.
12. Do not step out on the highway beyond a point protected by the bus until the bus driver gives the signal that it is safe to cross.

MIDDLE SCHOOL RULES

1. All students have the right to learn.
2. All staff members have the right to do their jobs.
3. No student has the right to interfere with numbers 1 and 2.

General rules of conduct

To insure an atmosphere which is conducive to learning, it is necessary to balance carefully a student's rights with his/her responsibilities for good citizenship. The intended effect is to create an educational climate which is appropriate for learning, encourages responsible and considerate behavior, and one in which the safety of all is assured.

As a student at Webb Middle School, it is your responsibility to:

1. Be punctual. Get to school and class on time.
2. Be prepared. Bring all materials that you need for your classes.
3. Be courteous. Show consideration for the other students and school staff.
4. Be respectful. Students who destroy or vandalize school property will be required to pay for damages.
5. Be proud. Our school is special and so are you. Take pride in our building's appearance.
6. Be neat. Dress is a matter of taste, learn to dress tastefully.
7. Be yourself. Each of you is important to our school.

Dress and Grooming

While fashions change, the reason for being in school does not. Students are in school to learn. Any fashion that disrupts the educational process or presents a safety risk will not be permitted. Personal expression is permitted within these general guidelines.

If a student has selected a manner of appearance that is beyond mere freedom of expression and disrupts the educational process or presents risk to themselves or others, they may be removed from the educational setting.

The following are the dress code requirements at the Webb Middle School:

- Students are expected to dress appropriately for school. The limits that are imposed reflect our standards for health, safety, and cleanliness, as well as the developmental level of middle school students. Shoes or sandals must be worn in and around the school at all times. Very short garments are not appropriate for school. Undergarments and midriffs should be covered by clothing.
- Hoods, hats, and sunglasses should be removed upon entering the building, unless the student has an extenuating circumstance approved by administration. Students may wear clothing related to their religious observances. Coats are not to be worn during the school day. Wearing clothes or jewelry with profanity or suggestive writing or pictures, as well as any other clothing or attire that may create a disruptive, unhealthy, or unsafe learning atmosphere is not allowed. Additionally, clothing or jewelry with references to violence, drugs or drug paraphernalia, cigarettes, alcohol, hate speech, or sexual innuendo are not permissible.

Students who are representing our school at an official function or public event may be required to follow specific dress requirements. Usually, this applies to athletic teams, bands, and other such groups.

Disciplinary Policies and Procedures

The development of responsible behavior and self-discipline among students occurs at two (2) levels within Webb Middle School.

Level I

The classroom teacher has primary responsibility for gaining the respect and cooperation of the students so that an effective learning environment may be maintained. Students are responsible for following class rules.

General rules apply in all areas of the school. All staff members have the authority to enforce them.

Level II

Students referred to principal's office

When corrective actions taken by the classroom teacher have failed or the rule infraction is of a severe nature, the incident shall be referred to the principal(s) for investigation and appropriate action. The severity of consequences applied by the principal depends on two factors:

1. The seriousness of the offense
2. The previous disciplinary record of the student

It should be understood that students who are referred to the principal will be subject to appropriate disciplinary measures. (Loss of recess, lunch detention, loss of privileges, assembly, removal from class, or suspension).

Alternative Learning Environment (ISS)

In-school suspension is an effort on the part of the school to allow students who would otherwise be suspended out of

school to remain in the building and to keep up with class work. It is used at the discretion of the principal(s). Misbehavior in ISS or failure to follow the ISS rules will result in the student being sent home immediately (out-of-school suspension).

Out-of-School Suspension

Continuous and willful refusal to accomplish school tasks *even* though able to do so, insubordination, disorderly, vicious, illegal or immoral conduct, use of possession of weapons or fireworks, or violation of any local, state or federal law, may result in suspension or expulsion.

Consequences for Severe Infractions

NOTE: Steps 1 and 2 are dealt with through the classroom teacher or other staff member.

Step 3:

1. Conference between student and a principal
2. Detention

Step 4:

1. Conference between student and a principal
2. In-school-suspension

Step 5:

1. Conference between student and a principal
2. Out-of-school suspension (1 - 5 days) or pre-expulsion

Step 6:

1. Conference with student and a principal
2. Three-five days of out-of-school suspension
3. Conference with students and counselor
4. Notification to District Administrator
5. Notification to Social Services
6. Expulsion hearing before the Board of Education
7. Possible Expulsion

Behavior, Rights, and Responsibilities

A. School Attendance

Right: All students living within the boundaries of the School District of Reedsburg who are under the age of 21, are entitled to a free public education through grade 12.

Responsibility: Students are expected to attend school on a regular basis. It is the students responsibility to make up work.

B. Student/Student Relationships

Right: Each student has the right to attend school and school activities and be free from threats against his or her feelings, physical well-being and property.

Responsibility: Each student shall be responsible to respect the feeling, property and physical well-being of other students.

C. Student/Staff Relationships

Right: Students and staff have a right to work, study and teach in an atmosphere of mutual respect. They also have the right to free inquiry and expression while being mindful of the responsibilities listed below.

Responsibility: Students have the responsibility to respect authority, feeling, physical well-being and property of members of the school staff.

D. School Property

Right: Each student is entitled to a well-equipped, well-maintained, clean and aesthetically pleasing school Environment.

Responsibility: Each student is responsible to respect and help maintain the appearance and cleanliness of the building. This is equally true for your lockers.

E. Protection of the Public Safety

Right: Each student has a right to be safe and secure from physical harm while attending school.

Responsibility: Students have a responsibility to conduct themselves in such a manner as not to pose threat to the health and safety of other students.

F. Alcohol, Tobacco and Drugs

Right: Each student has the right to associate with students who are free from the use of alcohol, tobacco, and drugs, and not be subjected to those wishing to buy, sell, or use such substances.

Responsibility: Each student has the responsibility to keep his or her mind and body in a sound, healthy condition.

G. Special Areas of Importance

Cafeteria, recreational areas and bus loading areas

Right: Every child has a right to a safe, clean and unthreatening environment.

Responsibility: All students of Webb Middle School are expected to demonstrate a respect for themselves, other students and their environment while at school or attending a school sponsored activity.

H. Other School Regulations

1. Students are expected to conduct themselves appropriately at meetings, assemblies or extracurricular activities.
2. Students are to demonstrate honesty. Written or spoken misrepresentation of the truth (Le. forged passes, parent signatures, false phone calls, misinformation to school personnel, etc ...).
3. Radios, tape recorders, disc players: cell phones or pagers and electronic games are not allowed during school (except for educational purposes).
4. No public display of affection, embracing or similar improper behavior.
6. Food and drinks are to be kept in the cafeteria in order to reduce the mess and mishaps that occur when these items are taken out of the dining area.

Extracurricular Events

Right: All students have a right to participate in extracurricular activities.

Responsibility: All participants and spectators are expected to conduct themselves in a manner that allows for all to have an enjoyable and safe experience.

1. Students attending extra-curricular activities are to be in the gym watching the event, or in the cafeteria.
2. No running or horseplay between the gym and cafeteria.
3. Only athletes are to use the equipment, locker rooms and court.
4. Athletes are not to be disturbed or harassed during contests or warm-ups.
5. Wait for parents in the gym or cafeteria.
6. Students should sit and wait in the cafeteria prior to the start of the event.
7. Once you leave the building after the game has started, you are not allowed to come back in. Students may, however, go home after school and come back to watch the games later.

STUDENTS WILL BE ASKED TO LEAVE THE GAME IF THEIR BEHAVIOR WARRANTS SUCH ACTION

Bus Loading:

Right: Each student has the right to a safe and orderly evacuation of the building and boarding of their bus.

Responsibility: Each child is expected to demonstrate the appropriate behavior that allows for orderly and safe departure of school and loading of appropriate buses.

1. Students are expected to wait for their bus on the hard surfaced area and behind the yellow line until permission is given by the supervisors.
2. Students are expected to load busses in a safe and orderly manner and not run and push once the boarding signal is given.
3. Games (i.e. catch, tag etc ...) are not allowed in the bus loading area.
4. Bicycles, skateboards and rollerblades are not allowed in the bus loading area.
5. Students are expected to follow any rules or requests of those supervising the bus loading area.

Cafeteria:

Right: Every student is entitled to a safe and clean eating environment.

Responsibility: Each child is expected to behave in a manner that is appropriate and respectful of other students who share a common dining area.

1. Books and binders are to be taken to lockers and left before getting into the lunch line.

2. Students are to get their coats before going to lunch as you are not allowed back at your locker during recess.
3. Take your proper place in the lunch line and do not sneak in front of others.
4. Keep food and other garbage on your tray.
5. Pick up any spills or dropped items.
6. Speak in normal conversational tones.
7. Empty all garbage and utensils in their appropriate place.
8. Food and drink are to be kept in the cafeteria.
9. The cafeteria supervisor is in charge. Follow their directions and respect their orders.

Playground:

Right: Each child has the right to a safe, enjoyable and relaxing time in the area of our school.

Responsibility: Every person on school grounds shall extend to all others appropriate behavior that demonstrates respect and decency.

1. Students are expected to either remain in the cafeteria during lunch/recess or go to the playground area directly behind the school.
2. Students are to remain in the area they choose and not go back and forth.
3. Walk when re-entering the building at the conclusion of recess.
4. Be sure to pick up the area after your use.
5. Milk cartons are to be left inside the building.
6. The supervisor(s) are in charge on the recreational areas outside of school and may impose special rules and disciplinary measures to insure proper order and safety of the students.

Use of School Facilities:

Students are not to be in the school building after 3:30 P.M. unless chaperoned by teachers. This includes Saturday and Sunday activities.

Library/IMC:

The IMC is available for students use for research, recreational reading, listening to story tapes and computer use.

Books may be checked out for two weeks and are renewable for two weeks. Reference books and audiovisual materials are limited to overnight use. Students are held responsible and must pay for damaged and lost materials.

Assignments limited to textbook work should be completed in study hall, not in the IMC. Misuse of time or materials in the IMC may result in a restriction of IMC privileges

Informal Procedure

The person who believes he/she has a valid basis for complaint shall discuss the concern with the appropriate nondiscrimination coordinator who shall in turn investigate the complaint and reply to the complainant in writing within ten (10) business days. If this reply is not acceptable to the complainant, he/she may initiate formal procedures according to the steps listed.

Formal Grievance Procedure

Step 1: A written statement of the complaint shall be prepared by the complainant and signed. This complaint shall be presented to the appropriate nondiscrimination coordinator within five (5) business days of receipt of the written reply to the informal complaint. The coordinator shall further investigate the matters of the complaint and reply in writing to the complainant within fifteen (15) business days, unless a notice is given that an extension of the investigation is needed.

Step 2: If the complainant wishes to appeal the decision of the' nondiscrimination coordinator, he/she may submit a signed statement of appeal to the district administrator within five (5) business days after receipt of the local coordinator's response to the complaint. The district administrator shall meet with all parties involved, formulate a conclusion, and respond in writing to the complainant within ten (10) business days.

Step 3: If the complainant remains unsatisfied, he/she may appeal through a signed, written statement to the Board of Education within five (5) business days of his/her receipt of the administrator's response in Step 2. In an attempt to resolve the complaint, the Board of Education shall meet with the concerned parties and their representatives within twenty (20) business days of the receipt of such an appeal. A copy of the Board's disposition of the appeal shall be sent by the Board Secretary to each concerned party within ten (10) business days of this meeting.

Step 4: If, at this point, the complaint has not been satisfactorily settled, further appeal may be made to the Department of Public Instruction, Equal Educational Opportunity Office. Nothing in these procedures shall preclude an individual from filing a complaint directly with the Office of Civil Rights, U.S. Department of Education, Washington D.C. 20201.

Extracurricular Participation

Webb Middle School encourages students to become involved in extracurricular activities. These activities include athletics, intramural, dramatics, music, student council, yearbook, and art club. A participant of these activities is expected to conduct himself/herself as a good citizen at all times (during the entire year) whether in school or out. Eligibility for participation requires the students pay attention to the following:

Eligibility (Extracurricular)

Medical Eligibility-

Students participating in WIAA sanctioned athletics must have a physical examination card on file with the Athletic Director (AD) in the main office. Green examination cards must be completed by a physician during an examination. Students having a green examination card on file with the AD from the previous year need only a yellow alternate year card completed by their parents. These cards are available in the Webb Middle School office. The physical card and code of conduct must be on file prior to any participation in practice or contests.

Code of Conduct Eligibility-

Students participating in athletics must also follow the athletic code of conduct. Students participating in Interscholastic athletics are required to adhere to certain rules. These rules prohibit the use and/or possession of drugs, alcohol, tobacco or buying/selling drugs. The use of anabolic steroids, the attendance at social event at which controlled substances are being consumed or at which alcoholic beverages are being consumed by underage individuals or any conduct which is detrimental to the community and the school. These rules apply on a year-round (12 month basis). The intent of these rules is the health and well being of your son/daughter. Failure to follow these rules will result in a minimum of three (3) weeks of sport suspension.

Academic Eligibility-

Any athlete not passing a minimum of five (5) classes at the end of any quarter shall be ineligible to participate until again doing Passing work in five (5) classes. The minimum period for non-participation shall be three weeks (15 consecutive school days or nights). During the first three weeks the coach will have the option of allowing the athlete to practice. If the ineligibility continues beyond the minimum three week period, the athlete shall not be allowed to participate until such time as his/her grades are passing. The athlete will be allowed to appeal the non-participation to the middle school principal. An early warning system will be implemented to cover all students involved in extracurricular activities.

Attendance Eligibility-

Students must attend a full day of classes in order to participate in a school-sponsored extracurricular activity or practice.

EXCEPTIONS: Family emergencies; medical, dental or clinical appointments; and school-sponsored trips. Hunting, fishing or ordinary illness would not be an exception.

Discipline Eligibility-

Students that are suspended may not participate in extracurricular practice, contests or performances on the day of their suspension.

Additional:

- I. State and Federal laws are in effect.
- II. All school board policies apply.

NURSING/HEALTH SERVICES

GUIDELINES FOR STAYING HOME WHEN ILL

FEVER: If a student has a fever of 100° F or greater, they should stay home until they have been fever free for 24 hours without fever reducing medication. If they develop a fever while at school, a parent/guardian will be contacted to make arrangements for them to be picked up from school. Emergency contacts are called if a parent/guardian cannot be reached.

VOMITING, DIARRHEA AND/OR SEVERE NAUSEA: If a student has these symptoms, they should stay home until they are free from symptoms for at least 24 hours, and they can eat a normal diet.

INFECTIOUS DISEASE: In order to help prevent the spread of communicable disease, state law requires that children should be kept home from school if they have a disease that spreads easily, such as strep throat, impetigo, pink eye, ringworm, or scabies. Students may return to school 24 hours after treatment has been initiated and/or are free of symptoms. A note may be required from your healthcare provider.

RASHES: Rashes or patches of broken, itchy skin need to be examined by a healthcare provider if they appear to be spreading or not improving. Some rashes may need to be covered while the student is at school.

INJURIES: If a student has an injury that causes continuous discomfort, they should not attend school until a healthcare provider examines it or it improves. Injuries that interfere with class participation need medical evaluation. If participation in physical education class is not recommended or other physical restriction is advised, a healthcare provider's written excuse is required. Any pain medication that is required should be brought in by the parent/guardian along with a completed medication request consent form. If a prescription medication is needed, the healthcare provider must also sign and date the form.

MEDICATIONS

Whenever possible, medication should be given to a student at home rather than at school to limit the amount of disruption to the student's day. If a student needs to take medication at school, these instructions must be followed, and a medication request consent form must be on file at the school:

- **Prescription Medication:** Written instructions from the student's healthcare provider and written permission from the parent/guardian must be on file before prescription medication may be administered by authorized school staff.
- **Non-prescription Medication:** Written instructions and written permission from the student's parent/guardian must be on file before non-prescription medication may be administered by authorized school staff.

Medication will be given by authorized school staff, in accordance with state law and established procedures. Other than the school nurse, trained school staff give medications to a student by any means other than oral ingestion.

CARRYING AND SELF-ADMINISTRATION OF MEDICATION

A student may carry and self-administer an **inhaler** or **EpiPen** while in school, at a school sponsored activity or under the supervision of school personnel if both of the following conditions are true:

- The student uses the inhaler before exercise to prevent the onset of asthmatic symptoms or uses the inhaler to alleviate asthmatic symptoms. In the case of an EpiPen, the student uses it to counteract an anaphylactic allergic reaction.
- The student has provided written approval by their healthcare provider and written approval of the student's parent/guardian.

All other medications including non-prescription medications must be stored and administered by school staff. A student's ability to manage their own medication may be evaluated by the school nurse.

[Medication Request Consent Form](#)

Notice of Nondiscrimination Policy

It is the policy of the School District of Reedsburg that no person shall, on the basis of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity or employment.

All vocational education programs follow the district's policies of nondiscrimination on the basis of race, color, national origin, sex, age or disability. In addition, arrangements can be made to ensure that the lack of English language skills is not a barrier to admission or participation.

Any questions concerning Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex, should be directed to:

Director of Human Resources
School District of Reedsburg Central Office
501 K Street
Reedsburg, WI 53959-1825
608-524-2016

Inquiries related to Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability, should be directed to:

Director of Pupil Services
School District of Reedsburg Central Office
501 K Street
Reedsburg, WI 53959-1825
608-524-2016

Discrimination Complaint Procedure

If any person believes that the School District of Reedsburg or any part of the school organization has inadequately applied the principles and/or regulations of Title VI, Title IX and Section 504, or in some way discriminates on the basis of sex, race, color, national origin, age or disability, he/she may bring forward a complaint to the Central Office Building located at 501 K Street, Reedsburg, WI 53959